

STUDENT GOVERNMENT ASSOCIATION EXECUTIVE CABINET APPLICATION



APPLICATIONS DUE ON OR BEFORE:
MONDAY, 9 APRIL 2012

PLEASE SUBMIT ELECTRONICALLY TO AKAPOOR@STUDENT.UMASS.EDU
AND TO GGOWEN@STUDENT.UMASS.EDU

-OR-

HARD COPY IN ROOM 420 STUDENT UNION
(STUDENT GOVERNMENT ASSOCIATION OFFICE)

About the Student Government Association:

At the University of Massachusetts at Amherst the Student Government Association is the primary voice for students. It serves as our governing body and is elected by the members of the undergraduate population to best represent its interest and advocate for its concerns.

Its authority derives from the *Wellman Document*: a document created by the Board of Trustees, the top authority of the University of Massachusetts System appointed by the Governor of Massachusetts.

“Students will have primary responsibility for service and activities which are designed to serve students or those which are financed primarily by students, managing student political affairs and organizational manners, and setting standards for student behavior, conduct, and discipline”

-Trustee Document T-73-098 as amended “The Wellman Document”

The SGA Executive Cabinet gives a chance to be in the forefront of making change on this campus

Responsibilities of the Executive Cabinet as transcribed in the Bylaws:

Title III

Chapter 8

Responsibilities of the Cabinet

Section 1 The Cabinet Members shall hold the responsibilities defined herein:

1. S/he shall be directly responsible for the effective implementation and execution of Acts of the SGA relevant to her/his administrative area.
2. S/he shall be responsible for representing the President’s sentiments on matters relevant to her/his administrative area.
3. S/he shall be directly responsible for the execution of all tasks prescribed for her/his administrative area by the Constitution of the SGA, the By-laws of the SGA, Acts of the SGA, or the President.
4. S/he shall be responsible for submitting to the President and Senate, a written or verbal report on the activities and functions of her/his administrative area no less than once every calendar month. In addition, any Senator may request a written or verbal report at any time.
5. S/he shall serve as an ex-officio member of the Senate

General Application Questions:

Please Attach your Résumé or Curriculum Vitae

Background Information:

Name:

Year/Expected Graduation:

Major/Minors/Certificates:

How Did You Find Out about this Position?:

Contact Information:

Cell:

Email:

General Questions:

- 1. Executive Cabinet positions are assessed at a rate of ten hours a week (with the exception of the Secretary of Veterans Affairs), keeping that in mind a successful cabinet requires substantial more work than the prescribed ten in the bylaws, given your schedule for the upcoming year will you be able to commit to ten hours and more if need be?*
- 2. In your opinion, what is the biggest problem that UMass Amherst students face? If hired, how would you go about working to fix this problem?*

****Note: In filing this application, please be aware that you will need to be available during the week of April 9th for interviews. Please realize in extenuating circumstances you may need to be interviewed on a weekend or during late hours.*****

Supplemental Position Based Questions:

Please briefly answer the question associated with the position(s) you are applying for. If you are returning this application in person, write responses on a separate sheet and attach. You do not need to return the description of the secretary positions as detailed in the bylaws if turning in a hard copy

- **Finance:** List and explain any experience you have managing an RSO or related organization budget (i.e. work as a treasurer etc.). The Sec. of Finance is also charged with supervising two additional officers (the SGA auditor and treasurer); please discuss any team building or managerial experience you have had.
- **Registry:** The main priority of Student Govt. Association relates to working with the various student groups on this campus. As Sec. of Registry, you will be charged with supporting and advising the registered student organizations on our campus. Please talk about any previous relations you have had working with RSO's (whether member or otherwise) as well as your time management and organizational skills. Can you be neutral and impartial in your relationships with the many diverse groups?
- **Attorney General:** It is widely known that most UMass students do not adequately know their rights. How do you plan to work on this issue as well as how do you plan on working with the Administration, the town of Amherst, as well as the UMass Police Dept. to make sure that not only students rights are respected, but those of policy and the Code of Student Conduct as well.
- **Diversity:** Diversity is a blanket phrase for many things; how do you define "diversity"? What problems do you see, and how would you respond to them? How would you collaborate with the many cultural and Greek organizations on campus?
- **Web Management:** Please explain any web based projects you have worked on/created and provide a portfolio with a link to any published sites or projects.
- **Outreach:** A governing body is only as strong as its constituents allow it to be. How do you plan to increase participation in the student government? Please include any experience you have working in recruiting practices, as well as any social media or other communication skills. Describe any ideas or initiatives to help bring greater awareness to the issues facing students.
- **External Affairs and University Policy:** One of the goals for this administration is to connect more with outside agencies and local/state governments. How do you perceive the current relationship of UMass and the SGA with the town and state? Briefly describe any problems/issues in those regards and what would you like to work on in your capacity to change that.
- **Sustainability:** Sustainability and the environmentally friendly movements have increasingly become more visible and integral on campus. What are your plans to continue and expand green initiatives, and what will you do to ensure the SGA is at the forefront of the issue?

Title 3 Chapter 3
The Executive Cabinet

Section 1 The President shall appoint, and the Senate shall confirm, in a manner prescribed by the Constitution of the SGA, and the By-laws of the SGA, the Executive Cabinet, herein denoted the Cabinet.

Section 2 The Cabinet shall be directly responsible and accountable to the President, in whose name the Cabinet shall act.

Section 3 Should a cabinet member fail to provide a written or verbal report for six weeks he or she shall have resigned by non-action.

Section 4 For the Secretary of Finance, Secretary of Registry, and the Attorney General a section provides a list of responsibilities that are required of those cabinet members. These responsibilities provide clarity to their listed job description. Should a cabinet member fail to fulfill his or her required responsibilities as delineated in this section he or she shall have resigned by non-action.

Section 5 If a cabinet member has resigned by non-action, the President and Speaker shall remove him from all public listings of positions and freeze his pay.

Section 6 The President has the ability to reappoint a cabinet member who has resigned by non-action through the Senate as detailed in the Title III Chapter entitled "Cabinet Vacancies".

Chapter 3
Cross Branch Service

Section 1 SGA members may hold elected or appointed office in more than one (1) branch of the government provided that no more than one (1) of said offices is at or above the rank of Executive Cabinet member, Senator, Student Judiciary member, or Area Government Officer.

Chapter 4
Equal Opportunity Policy

Section 1 No person, having qualified for SGA membership in the manner prescribed by Title 1, Chapter 1, Section 1, of the By-laws of the SGA, shall be denied the rights and privileges of SGA membership, on the basis of age, marital status, physical ability, class, national origin, political affiliation, race, religion, sex, sexual orientation, or any other category or group of individuals protected by either federal, state, or local anti-discrimination statutes and by-laws.